

RARE Patient Advocacy Summit Terms, Conditions and Rules for Exhibiting

The following terms will be agreed to by EXHIBITOR at time of application submission.

Eligibility to Exhibit: The purpose of the 2022 RARE Patient Advocacy Summit exhibit program is to further the education, awareness, networking, and connecting of individuals in the rare diseases community. Therefore, the exhibits must be of an educational or awareness application that emphasizes networking, products, or services for use in research, treatment, or diagnosis, of relevance to the interest of registrants represented by Global Genes. Global Genes also reserves the right to close exhibits or parts of exhibits that reflect unfavorably on the character of Global Genes. This applies to displays, literature, advertising novelties, souvenirs, conduct and attire of persons, etc.

Payment Terms: Payment is due at the time of your application submission. Exhibit benefits will not be executed until payment has been received.

Exhibitor Registration and Admittance: All personnel working in the Exhibit table must be registered. Exhibitor badges will allow full admission to the 2022 RARE Patient Advocacy Summit. With the purchase of an exhibit table, exhibitors will receive one complimentary registration pass. Any additional conference passes will need to be purchased at the conference registration rate at the time. All conference passes allow entrance to all sessions, meal functions and events.

Exhibitor Table Assignment: Global Genes will assign all Exhibit Table space in the order of the date the application is received and the final floor plan will be shared a week prior to the event. Exhibitors requesting non-profit table space must be a non-profit status 501(c)3 or government entities.

Company Description and Logo: All Exhibitors will be asked to provide a 500 character count company description and logo that will appear in the exhibitor listing on the website and in the official conference booklet.

Care of Exhibit Space: Exhibitors shall be responsible for properly maintaining their space. Exhibitors may not place anything in the walkway during exhibit hours. No part of an exhibit, signs or other materials may be posted, nailed, taped or otherwise affixed to walls, doors, or floor surfaces in a way that will mark or deface the premises. Exhibit display materials cannot block the view into the adjacent table space. Exhibitors are responsible for any damage to the facility. Exhibit space will be limited to your

designated table dimensions. Anything found outside of the table may be removed or you could be charged for usage of additional space. The following practices are strictly prohibited at the RARE Patient Advocacy Summit :

- Hotel door drops of exhibitor brochures, pamphlets, invitations, or any other printed matter unless the material has been requested in advance of the conference, reviewed and approved by Global Genes.
- Use of billboard advertisements and/or display of signs outside of the exhibit area unless purchased/approved through Global Genes.
- Noisy electrical or mechanical apparatus interfering with other exhibitors.
- Playing music in the exhibit hall.
- Publicizing and/or maintaining any extracurricular activities, inducements, demonstrations, interviews, or displays during session hours of the meeting.
- Photography of another exhibitor space or table without their express permission.
- Obstruction of any walkway space due to any activity in and around assigned exhibit space.
- Distribution of beverages or unwrapped food of any kind from exhibits is not permitted.
- Additional materials outside of table dimensions are strictly prohibited unless otherwise approved by Global Genes.

Ancillary/Unofficial Events: (Including Hospitality Suites) Global Genes reserves the right to control all contracted function space at the Town & Country Hotel for the RARE Patient Advocacy Summit. Unofficial events are restricted to registered attendees of the RARE Patient Advocacy Summit and Global Genes exhibitor staff. They are not planned or sponsored by Global Genes. All unofficial events/ancillary meetings must be requested and approved by Global Genes. Town & Country Hotel will not release space without approval from Global Genes. Signage will be allowed only in designated areas and must be reviewed and approved prior to display.

Security: Global Genes does not hire security personnel, and will not be liable for any losses of any materials or items taken from the Exhibit Hall at any time. Exhibitors are encouraged to take all appropriate measures to safeguard their displays and equipment during setup, exhibit and non-exhibit hours, and move-out. Losses of any equipment or materials from the Exhibit Hall or table space are the liability of the exhibiting company and its representatives. Exhibitor may hire additional security for their table for exhibit and non-exhibit hours.

Consent for Use of Photographic Images: Registration and attendance at, or participation in, the RARE Patient Advocacy Summit and other activities constitutes an

agreement by the registrant to permit Global Genes use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, audiotapes of such events and activities.

Compliance with Law: All Exhibitors, contractors, patrons, and invitees must promptly comply with all laws, ordinances, regulations and requirements and conform to the Fire Department Management Plan for the event facilities.

Liability and Insurance: Exhibitor retains sole responsibility for any damages, claims, losses, liabilities or expenses arising from any injury to any person or property that arises out of or is in any manner connected with the Exhibitor's participation at the RARE Patient Advocacy Summit, including its indemnity obligations herein. Exhibitor acknowledges that Global Genes and their agents do not maintain insurance covering Exhibitor's property or activities and that it is the sole responsibility of Exhibitor to obtain insurance covering all risks and perils. Exhibitors agree to obtain and maintain, throughout the duration of the RARE Patient Advocacy Summit, including setup and dismantle, comprehensive general liability coverage from an insurance company in good standing with minimum policy limits of \$1,000,000 per occurrence and \$2,000,000 aggregate. This insurance must be in force during the dates of the event, September 12-14, 2022, with Global Genes, 28 Argonaut, Suite 150, Aliso Viejo, CA 92656 as the certificate holder. If you already have compliant coverage, please forward your proof of insurance to ap@globalgenes.org. If you don't have the required insurance, event coverage can be obtained to meet our requirements through <http://insurevents.com/>.

Cancellation and Refund Policy: Exhibit booth cancellations received 60 or more days prior to the event will result in a 50% refund. No refunds will be provided if cancellations are received within 59 days of the event. Cancellation notice must be sent to the events team at kaylac@globalgenes.org.

Cancellation of the 2022 RARE Patient Advocacy Summit: It is mutually agreed that in the event Global Genes cancels an event due to disaster, strike, labor dispute, governmental intervention, malicious damage, acts of war, or other causes which would prevent its scheduled opening or continuance, then and thereupon the agreement will be terminated and Global Genes shall determine an equitable basis for the refund of such portion of the exhibit fee as is possible, after due consideration of expenditures and commitments already made.

Enforcement of Rules: Exhibitor agrees to adhere to all conditions and regulations outlined in this Exhibitor Terms, Conditions, and Rules, and thus is granted a terminable

license to exhibit, subject to all of the rules and regulations contained herein. Exhibitor accepts responsibility for ensuring compliance from all employees and any other representatives who are acting on behalf of exhibitor. Global Genes reserves the right to terminate this license and close the exhibit should any exhibitor fail to comply.

EXHIBITOR

Date Signed: _____ Signature: _____

Name:

Address:

Phone: